

**City of Auburn
Technology Commission
Auburn City Hall
1225 Lincoln Way, Auburn CA 95603
Phone (530) 823-4211**

MINUTES OF SEPTEMBER 08, 2011

Commissioners Present

Richard Owens, Chair
Paul Mercurio, Vice-Chair
George Preston, Member
Glenn Tonkin, Member

Absent

Teresa Schredl, Member

Auburn City Staff Present

None

Guests

Jef Allbright

Call to Order

Chairman Owens called the meeting to order at 4:38 p.m. and noted that a quorum was present.

Approval of Agenda

Commissioner Preston moved to approve, Commissioner Mercurio seconded, unanimously approved.

Public Comment

None

Approval of July 14, 2011 Meeting Minutes

Minutes deferred to next meeting [10/13/2011].

Old Business

Technology Commission Work Plan

- Data collection update [Chairman Owens]
 - Meeting with the city manager:
 - Inquired about having commissioners present at a staff meeting whereby department needs could be discussed.
 - Phone bills for all departments have been reviewed
 - As of 8/4/2011, the range is from \$2K per month, up to \$5K. This includes lines for the additions of 3 surveillance cameras.
 - There are some questions regarding specific lines as to their use, as well as, cell phones.
- Discovery trip to the city of Colusa [Commissioner Mercurio]
 - All servers are hosted offsite by Jaizey Enterprises. Virtual servers are accessed

- via VPN. The city is happy with the service.
 - Recommend looking at the city of Colusa's business model and requirements to see what overlaps with the city of Auburn.
- Update on meeting with Andy Heath [Chairman Owens]
 - The city desires to migrate to virtual servers; whereby removing all existing server hardware from the building, and having server functionality hosted offsite,. That offsite computing services be VPN accessible, minimizing costs of any software changes.
- Status on review of Data Binder [Commissioner Schredl]
 - Commissioner Schredl was not in attendance to provide her report. Report will be deferred to the next commission meeting [10/13/2011]
- Scheduling of meeting with Bob Richardson [Commissioner Tonkin]
 - Commissioner Tonkin was unable to secure a meeting that accommodated all schedules; however, Chairman Owens was able to stop by Mr. Richardson office for a brief adhoc meeting.
- Next steps
 - City manager Bob Richardson and Andy Heath are expected to attend the October Commission meeting.
 - Chairman Owens will be in contact with Kirk Ellingson for an updated cable plant diagram and equipment list w/locations.

New Business

- **WAVE Customer Issue** [Commissioner Preston]

Long time resident Nancy Taylor contacted the city requesting contact with the commission to assist in a complaint with her cable service. Commissioner Preston contacted Mrs. Taylor and provided the following information:

 1. Not satisfied that WAVE doesn't offer longtime customers more attractive deals for DVR. She uses Tivo and has just upgraded it - but Wave wants \$5.95/mo for the dual card required for the upgrade, plus a \$19 service call to install it - and offered to schedule the service call 10 days out.
 2. Then her Wave junction box went out. That service call was scheduled for 2 days out, and while the tech was there he took care of the Tivo card install (so that service was done after 5 days instead of the 10 initially scheduled). Since the same tech did both tasks, she concludes and complains that Wave is discriminating against other DVR providers (in this case Tivo) by making services involving those providers low priority (e.g. 10-day service scheduling).
 3. She said she'd had two other recent outages, one the week I spoke with her and one 1 1/2 weeks before, both of 1-2 hr duration.

Commissioner Preston informed Mrs. Taylor these issues are not addressable through the cable franchise agreement, however, he would pass her complaints on to WAVE.

Other Business

ACTV Update

Kellen Walker was hired as the Studio Assistant. 2011 WS100 video project is still ongoing, almost all the tapes have been imported. The editing process is expected to begin after a full

inventory of the station has been accomplished.

Information and Announcements

Commissioner Mercurio will be on vacation from 10/7 thru 10/14.

Jef Albright indicated his interest in working with the commission to assist in researching outsourcing needs of the city. Jef has recently moved back to the area and desires to apply technical expertise where it can provide benefit.

Date and Time of Next Meeting

October 13, 2011 at 4:30 p.m., Room 10 City Hall

Adjournment

Chairman Owens adjourned the meeting without objection at 5:40 p.m.

APPROVAL ATTESTED TO:

Rich Owens, Chair, Technology Commission
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